

Position Description: Director of Worship and Outreach 2022-10-05

Overview:

- Under the general supervision of the Lead Pastor, the Director of Worship and Outreach will:
 - Provide musical and artistic leadership to the corporate worship experience for the enrichment of the congregation's spiritual formation
 - Performs a variety of supervisory duties related to the Sunday Worship service.
 - Oversee and implement a Bible-driven, gospel-centered evangelism ministry to the community through EHBC.
 - Providing leadership and oversight for the development of culturally relevant and engaging personal and corporate evangelism and local outreach initiatives.
- The Director of Worship and Outreach must have the ability to exercise independent judgment in planning and organizing work assignments with minimum supervision.

General Responsibilities: Worship Ministry (66% - 10 Hours)

- Develop an Order of Service in cooperation with the Pastor
- Take lead role in the planning of all worship music, video and dramatic arts for Worship Services.
- Provide piano/keyboard accompaniment and musical direction during all Worship services.
- Encourage participation in Worship Service from a broad spectrum of individuals in music, drama, readings, and artistic expression.
- Meet with vocalists, musicians, and technical support staff to ensure readiness for all Services including Audio/Video input of data, and live testing on main systems (Practice for regular Sunday Service every week beforehand at 9 am)
- Hold regular Worship Practices to teach Worship Team members new worship songs.
- Supervise and provide training for sound and audio video operators. Have general knowledge of audio video operations for worship services.
- Oversee the preparation of Easy Worship for use in Worship (all videos, scriptures, songs, etc.) including all announcement slides with information regarding upcoming events, both in the church and community.
- Oversee the provision of tech support for all audio/video/computer issues.
- Source and purchase new sound/tech equipment when needed and budgeted
- Actively disciple Worship Team members to encourage spiritual growth.
- Work with Office Administrator to arrange monthly Worship Team Duty Roster (Advise of any special music and necessary team members, etc.)
- Arrange for alternate Worship Leader duties while on vacation.

General Responsibilities: Outreach Ministry (33% - 5 Hours)

- Engage People Through Evangelism:
 - Engages other ministry staff and volunteers in the planning process; Communicates plans to EHBC ministry staff and encourages participation.
 - Plans integration of evangelism and outreach into EHBC culture across all ages and stages.
 - Plans, teaches, and assesses evangelistic events, courses, and classes to mobilise the congregation to be personal evangelists
 - Model an evangelistic fervor in their community and intentionally engage others in evangelistic conversations
- City Outreach: Supervises Community Engagement and Outreach:
 - Ensuring that outreach and compassion initiatives are effective and aligned with the EHBC's vision.
 - Partner with other like-minded churches, and local organizations, to implement outreach and compassion ministries.
- Ministry Strategy and Planning:
 - Reviews and understands EHBC mission as it applies to evangelism and outreach.
 - Develops and maintains an overall strategy and plan for evangelism and outreach that fits the EHBC mission and values (To nurture mature disciples who remain passionate about being on mission with Jesus Christ.

Other related duties and expectations:

- Develop personal goals with the Lead Pastor to enhance ministry performance.
- Is an active participant in the ministry staff discussions.
- Participates in ministry staff and all-staff meetings, and prayer meetings.